



# SURYADATTA COLLEGE

OF HOSPITALITY MANAGEMENT AND TRAVEL TOURISM, PUNE

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Suryadatta Group  
Enriching Careers  
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## IQAC - SCHMTT

### Minutes of Meeting

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| No. SCHMTT / IQAC 02 / 2019-20                                     |
| Date- 12.07.2019   |
| Purpose- Review of meeting A.Y. 2018-19 & planning of A.Y. 2019-20 |
| Chairperson- Dr. Shefali Joshi                                     |

#### Attendees :

| Name of The Member          | Designation            | Role             | Signature |
|-----------------------------|------------------------|------------------|-----------|
| Dr. Prof. Shefali Joshi,    | Principal              | Chairperson      |           |
| Dr. Kimaya Gandhi           | Director SEF           | Member           |           |
| Prof. Atul Deshpande,       | Asst. Professor        | Member           |           |
| Prof. Bhaskar Vardhi        | Asst. Professor        | Member           |           |
| Prof. Nitin Shinde          | Asst. Professor        | Member           |           |
| Prof. Pravin Rathod         | Asst. Professor        | Member           |           |
| Prof. Pratik Satpute        | Asst. Professor        | Member           |           |
| Prof. Abhijeet Gajjaralwar  | Asst. Professor        | Member           |           |
| Prof. Chetan Mungantiwar    | Asst. Professor        | Member           |           |
| Ms. Pooja Bhujbal           | Librarian              | Member           |           |
| Ms. Nishigandha Patil       | Physical Education     | Member           |           |
| Prof. Prem Suryawanshi      | Store & Purchases      | Member           |           |
| Ms. Nutan Gawali            | Registrar              | Member           |           |
| Mr. Kulkarni                | SOS Children's Village | Member           |           |
| Ms. Meenakshi Joshi         | HRM Holiday Inn        | Member           |           |
| Mr. Swapnil Pal, Ex-student | Alumni                 | Member           |           |
| Ms. Mudra Adhav             | Student                | Member           |           |
| Mr. Sarang Lungase          |                        |                  |           |
| Mr.                         |                        |                  |           |
| Prof. Ulhas Chaudhari       | Asst. Professor        | IQAC coordinator |           |

**As the outset Dr. Prof. Shefali Joshi, Chair Person welcomed the members. Thereafter asserting the quorum IQAC coordinator Prof. Ulhas Chaudhari briefed all agenda items going to be covered in the meeting and were taken up the further discussion:**

1. Confirmation of the minutes of the last meeting held on 12.07.2019, Monday 3:30 pm to 5:15 pm and review on IQAC and college activities for A.Y. 2018-19, minutes were read and confirmed.

Updates on IQAC initiatives for the semester:

- Enhancing students learning through innovative teaching-learning methods.
- Formalization of Outcome Based Education (OBE) for the students in various activities.
- Faculty Development Program on Research Methodology.
- Innovative and Interactive Teaching-Learning methodology adapting in teaching.
- Center for Innovation, Incubation and Linkages conducting activities.
- Students placement and further study report submitted.
- Review of existing feedback mechanism from various stakeholders and its relevance for curriculum enrichment, current pass out students feedback on curriculum and college is taken and review.

2. Prof. Atul Deshpande apprised house on New syllabus structure for B.Sc. HS FirstYear which will be credit based w.e.f. July 2019, as follows:

- a) Curriculum pattern
- b) Passing criteria
- c) Assignment, credit based evaluation system
- d) Internship process and tenure.

IQAC appreciated the above changed / reforms done in Academic Regulation.

### 3. Prof. Pravin Rathod highlighted on examination:

- Exam department to conduct awareness workshop for the faculty members for new credit based examination.
- Question paper setting and evaluation guidelines to be circulated for the faculty members.

Announcement for the unit test for FY, SY and TY and submitted time table for the same.

- Result analysis report is prepared and submitted.
- Filing of sample question paper and question bank.
- There were no such examination grievances, minor issues were solved by communication with university examination department.

### 4. Library: Ms. Pooja Bhujbal Updated on library:

- Renovation of Delnet software is done.
- New National and International journal Subscription done.
- Review on utilization of e-books, journals, magazines, etc. and plan for next requirement.
- Quotation for addition of new books is proposed to vendors.

### 5. Students Support and Progression

- Prof. Pratik Updated on the online certificate courses on SWAYAM portal.
- QIP seminar to be plan and subject for the seminar to finalize.
- Students development activities to plan for students enhancement and overall holistic development such as fire fighting and woman empowerment, personal safety, unique students and staff interaction activities.
- Prof. Bhaksar Vardhi suggest on taking more Industrial collaborations with industries for various activities.
- to pal out yearly working schedule for enhancing alumni engagement.

- Every Thursday all kitchen faculty to submit indent for all practicals in next week to the stores. On every Thursday vouchers to be submitted in building no 1. Each faculty will mention their costing details and any transfer notes in the costing register.
- Individual faculty to prepare themselves for innovative teaching-learning activities, video collection, PPT presentation.
- Prof. Ulhas Chaudhari suggested on taking consultancy to the hotel and restaurants.
- Counseling to the students for placement and career guidance, also sessions on interview skills to conduct.

Chairperson and IQAC coordinator thanked all members for attending the meeting and giving valuable inputs and their contribution.

There were no further item, the meeting ended with warm note.

**Prof. Ulhas Chaudhari**

**IQAC Coordinator**

**Dr. Prof. Shefali Joshi**

**Principal, IQAC Chairperson**

Action Taken Report Rerefence to IQAC meeting held on **12.07.2019**

3. QIP seminar will be held on 10<sup>th</sup> and 11<sup>th</sup> Jan 2020. The event co-ordinator is Prof Pratik. Prof Nitin and Prof Chetan will be in charge for Hospitality.