

SURYADATTA COLLEGE
OF HOSPITALITY MANAGEMENT AND TRAVEL TOURISM, PUNE
 Campus : "Gayatri" S. No. 342, Chandani Chowk, Pashan Road, Beside DSK Ranwara,
 Bavdhan (Bk), Pune - 21. Tel. : 67901347, 8956932408

Email - schmtt@suryadata.edu.in

Website:www.schmtt.org

IQAC - SCHMTT

Minutes of Meeting (1ST)

No. SCHMTT / IQAC 01 / 2020-22
Date- 15.07.2021
Purpose- Commencement of A.Y. 2021-22 & planning of A.Y. 2021-22
Chairperson- Dr. Rohit O Sarin

Attendees :

Sl. No.	Name of The Member	Designation	Role	Signature
	Dr. Prof. Rohit O Sarin	Principal	Chairperson	
	Ms. Snehal Navlakha	Director SEF	Member	
	Prof. Atul Deshpande,	Asst. Professor	Member	
	Prof. Bhaskar Vardhi	Asst. Professor	Member	
	Prof. Abhijeet Gajjarwar	Asst. Professor	Member	
	Prof. Preeti Kumtha	Asst. Professor	Member	
	Prof. Pratik Satpute	Asst. Professor	Member	
	Prof. Chetan Mungantiwar	Asst. Professor	Member	
	Prof. Nitin Shinde	Asst. Professor	Member	
	Ms. Pooja Bhujbal	Librarian	Member	
	Ms. Nishigandha Patil	Physical Education	Member	
	Mr. Premraj Suryawanshi	Store & Purchases	Member	
	Ms. Nutan Gawali	Registrar	Member	
	Mr. Kulkarni	SOS Children's Village	Member	
	Ms. Meenakshi Joshi	HRM Holiday Inn	Member	
	Mr. Swapnil Pal, Ex-student	Alumni	Member	
	Ms. Pournima Nikam	Student	Member	
	Mr. Anup Kharkar	Student	Member	
	Prof. Ulhas Chaudhari	Asst. Professor	IQAC coordinator	

As the outset Dr. Prof. Rohit O Sarin, Chair Person welcomed the members. Thereafter asserting the quorum IQAC coordinator Prof. Ulhas Chaudhari briefed all agenda items going to be covered in the meeting and were taken up the further discussion:

1. Confirmation of the minutes of the last meeting conducted on 11.03.2021, Thursday 3:30 p.m. to 5:15 p.m., and review of IQAC and college activities for the academic year 2021-22, minutes were read and confirmed.
 - IQAC initiative updates for the semester:
 - IQAC cell formulation for 2021-22
 - Making plans for online teaching methods.
 - Online activities to engage pupils in the current pandemic scenario.
 - Online Research Methodology Faculty Development Programme.
 - Current academic year admission policies and procedures.
 - Competition for Innovation and Incubation submission.
 - Campus upkeep, including security, sanitization, and safety procedures.
 - Examine the present feedback process from various stakeholders and its relevance for curriculum enrichment; current pass out students provide comments on curriculum and college.
 - Create a new website for SCHMTT Make it user pleasant for pupils.
 - Development of a faculty research paper and content drafting.
2. New syllabus structure for B.Sc. HS Third Year which will be credit based w.e.f. July 2021, as follows:
 - a) Curriculum pattern
 - b) Passing criteria
 - c) Assignment, credit based evaluation system
 - d) Research Project.
 - e) Specialization Subject and choice based Subject Selection

IQAC appreciated the above changed / reforms done in Academic Regulation. Principal and external members appreciated the SCHMTT faculty for being a part of university syllabus development committee / member.

3. Exam department highlighted on examination:

- The result analysis report has been prepared and submitted.
- A sample MCQ question paper and a question bank for the final year exam.
- There are no formal grievances in the exam cell.

4. Library: Ms. Pooja Bhujbal Updated on library:

- New National and International journal Subscription.
- Review on purchases of e-books, journals, magazines, etc. and plan for next requirement.
- New books is proposed to vendors for purchases.

5. Students Support and Progression

- Prof. Chetan discussed online teaching methodology.
- Registration for the alumni portal for alumni connect has been completed.
- Prof. Atul Deshpande scheduled for online student development activities/webinars.
- The concept of a virtual visit is examined.
- Individual faculty members must plan for creative teaching-learning activities and video collection. Presentation in PowerPoint.
- Webinar review for counselling students for placement and career assistance, as well as training on interview skills to conduct.

Principal/Chairperson and IQAC coordinator thanked all members for attending the meeting and giving valuable inputs and their contribution There were no further item, the meeting ended with warm note.


Prof. Ullas Chaudhari

IQAC Coordinator


Dr. Prof. Rohit O Sarin

Principal, IQAC Chairperson



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IQAC - SCHMTT**Minutes of Meeting (2nd)**

No. SCHMTT / IQAC 02 / 2021-22
Date- 12.11.2021
Purpose- Review of meeting A.Y. 2020-21 & planning of A.Y. 2021-22
Chairperson- Dr. Rohit O Sarin -

Attendees :

Name of The Member	Designation	Role	Signature
Dr. Prof. Rohit R Saran	Principal	Chairperson	
Ms. Snehal Navlakha	Director SEF	Member	
Prof. Atul Deshpande,	Asst. Professor	Member	
Prof. Bhaskar Vardhi	Asst. Professor	Member	
Prof. Abhijeet Gajjaralwar	Asst. Professor	Member	
Prof. Preeti Kumtha	Asst. Professor	Member	
Prof. Pratik Satpute	Asst. Professor	Member	
Prof. Nitin Shinde	Asst. Professor	Member	
Prof. Chetan Mungantiwar	Asst. Professor	Member	
Ms. Pooja Bhujbal	Librarian	Member	
Ms. Nishigandha Patil	Physical Education	Member	
Mr. Premraj Suryawanshi	Store & Purchases	Member	
Ms. Nutan Gawali	Registrar	Member	
Mr. Kulkarni	SOS Children's Village	Member	
Ms. Meenakshi Joshi	HRM Holiday Inn	Member	
Mr. Swapnil Pal, Ex-student	Alumni	Member	
Ms. Pournima Nikam	Student	Member	
Mr. Anup Kharkar	Student	Member	
Prof. Ulhas Chaudhari	Asst. Professor	IQAC coordinator	

As the outset Dr. Prof. Rohit O Sarin, Chair Person welcomed the members. Thereafter asserting the quorum IQAC coordinator Prof. Ulhas Chaudhari briefed all agenda items going to be covered in the meeting and were taken up the further discussion:

1. Confirmation of the minutes of the last meeting held on 11.03.2021, Thursday 3:30 pm to 5:15 pm and review on IQAC and college activities for A.Y. 2021-22, minutes were read and confirmed.

Updates on IQAC initiatives for the semester:

- Examine online teaching methodology.
- Online activities to engage pupils in the current pandemic scenario.
- Begin with virtual practicals. To create a budget for the same.
- Internship/Industrial Training Review for SY Bsc HS Students • Online Faculty Development Programme on Research Methodology.
- BSc HS Final examination planning and question paper development.
- Campus upkeep, including security, sanitization, and safety procedures.
- Examine the present feedback process from various stakeholders and its relevance for curriculum enrichment; current pass out students provide comments on curriculum and college.
- Create a new website for SCHMTT that is user and student friendly.
- Research paper and content writing development for faculty.

IQAC appreciated the above changed / reforms done in Academic Regulation. Principal and external members appreciated the SCHMTT faculty for being a part of university syllabus development committee / member.

2. Exam department highlighted on examination:


- The result analysis report has been completed and sent.
- Online submission review and concurrent evaluation
- A sample MCQ question paper and a question bank for the final exam.
- Students will be given a mock test.
- There are no formal grievances in the exam cell.

3. Library: Ms. Pooja Bhujbal Updated on library:


- Registration to new national and international journals.
- Evaluate purchases of e-books, periodicals, magazines, and so on, and plan for the next requirement.
- New books are recommended for purchasing by sellers.

Principal / Chairperson and IQAC coordinator thanked all members for attending the meeting and giving valuable inputs and their contribution.

There were no further item, the meeting ended with warm note.


Prof. Uhas Chaudhari
IQAC Coordinator




Dr. Prof. Rohit O Sarin
Principal, IQAC Chairperson

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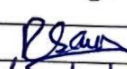


















Website: - www.schmtt.org

IQAC - SCHMTT

Minutes of Meeting (3rd)

No. SCHMTT / IQAC 03 / 2021-22
Date- 12.01.2022
Purpose- Online offline academic & non-academic activates
Chairperson- Dr. Rohit O Sarin

Attendees :

Name of The Member	Designation	Role	Sign
Dr. Prof. Rohit O Sarin	Principal	Chairperson	
Ms. Snehal Navlakha	Director SEF	Member	
Prof. Atul Deshpande,	Asst. Professor	Member	
Prof. Bhaskar Vardhi	Asst. Professor	Member	
Prof. Abhijeet Gajaralwar	Asst. Professor	Member	
Prof. Pratik Satpute	Asst. Professor	Member	
Prof. Preeti Kumtha	Asst. Professor	Member	
Prof. Sonali Bisen	Asst. Professor	Member	
Prof. Chetan Mungantiwar	Asst. Professor	Member	
Ms. Pooja Bhujbal	Librarian	Member	
Ms. Nishigandha Patil	Physical Education	Member	
Mr. Premraj Suryawanshi	Store & Purchases	Member	
Ms. Nutan Gawali	Registrar	Member	
Mr. Kulkarni	SOS Children's Village	Member	
Ms. Meenakshi Joshi	HRM Holiday Inn	Member	
Mr. Swapnil Pal, Ex-student	Alumni	Member	
Ms. Pournima Nikam	Student	Member	
Mr. Anup Kharkar	Student	Member	
Prof. Ulhas Chaudhari	Asst. Professor	IQAC coordinator	

As the outset Dr. Prof. Rohit O Sarin, Chair Person welcomed the members. Thereafter asserting the quorum IQAC coordinator Prof. Ulhas Chaudhari briefed all agenda items going to be covered in the meeting and were taken up the further discussion:

1. Confirmation of the minutes of the last meeting held on 12.11.2021, Friday 2:00 pm to 4:00 pm and review on IQAC and college activities for A.Y. 2020-21, minutes were read and confirmed.

Updates on IQAC initiatives for the semester:

- Start of AY 2020-21 Term II and Planning
- Methodology for physical education planning
- Budget planning for Practicals.
- Student Industry visit planning.
- Unit test planning and execution.
- Participate in intercollegiate competitions and mentor students.
- Campus sanitization upkeep as stipulated 19 security, campus sanitization, and safety considerations.
- Development of faculty research papers and content authoring, as well as book publishing advice.

2. New syllabus structure for B.Sc. HS which will be credit based w.e.f. July 2020 for Term II, as follows:

- a) Curriculum pattern
- b) Passing criterion
- c) Assignment, credit-based grading system
- d) Placement procedure and preferences

3. Exam department highlighted on examination:

- BSc HS result the one that followed.
- Internal examination sample question paper and question bank.
- Schedule a preliminary exam before the final exam.

4. Library: Ms. Pooja Bhujbal Updated on library:


- New National and International journal Subscription .
- Review on purchases of e-books, journals, magazines, etc. and plan for next requirement.
- New books is proposed to vendors for purchases.

5. Students Support and Progression


- Physical classes for both theory and practicals begin.
- Registration for the alumni portal for alumni connect has been completed.
- Prof. Atul Deshpande will lead a placement cell meeting and briefing for TY students.
- A visit to the Industry is discussed.
- Individual faculty must plan for creative teaching-learning activities such as video gathering and PPT presentation.
- Webinar review for counselling students for placement and career assistance. as well as training on interview skills to conduct.

Principal / Chairperson and IQAC coordinator thanked all members for attending the meeting and giving valuable inputs and their contribution.

There were no further item, the meeting ended with warm note.


Prof. Ulhas Chaudhari
IQAC Coordinator




Dr. Prof. Rohit O Sarin
Principal, IQAC Chairperson

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IQAC - SCHMTT**Minutes of Meeting (4TH)**

No. SCHMTT / IQAC 04 / 2021-22
Date- 11.03.2021
Purpose- Review of meeting A.Y. 2021-22 & Closing of A.Y. 2021-22
Chairperson- Dr. Rohit O Sarin

Attendees :

Name of The Member	Designation	Role	Signature
Dr. Prof. Rohit R Sarin	Principal	Chairperson	
Ms. Snehal Navlakha	Director SEF	Member	
Prof. Atul Deshpande,	Asst. Professor	Member	
Prof. Bhaskar Vardhi	Asst. Professor	Member	
Prof. Abhijeet Gajralwar	Asst. Professor	Member	
Prof. Pratik Satpute	Asst. Professor	Member	
Prof. Preeti Kumtha	Asst. Professor	Member	
Prof. Sonali Bisen	Asst. Professor	Member	
Prof. Chetan Mungantiwar	Asst. Professor	Member	
Ms. Pooja Bhujbal	Librarian	Member	
Ms. Nishigandha Patil	Physical Education	Member	
Mr. Premraj Suryawanshi	Store & Purchases	Member	
Ms. Nutan Gawali	Registrar	Member	
Mr. Kulkarni	SOS Children's Village	Member	
Ms. Meenakshi Joshi	HRM Holiday Inn	Member	
Mr. Swapnil Pal, Ex-student	Alumni	Member	
Ms. Pournima Nikam	Student	Member	
Mr. Anup Kharkar	Student	Member	
Prof. Ulhas Chaudhari	Asst. Professor	IQAC coordinator	

As the outset Dr. Prof. Rohit O Sarin, Chair Person welcomed the members. Thereafter asserting the quorum IQAC coordinator Prof. Ulhas Chaudhari briefed all agenda items going to be covered in the meeting and were taken up the further discussion:

1. Confirmation of the minutes of the last meeting held on 12.01.2022, Wednesday 3:00 pm to 5:00 pm and review on IQAC and college activities for A.Y. 2021-22, minutes were read and confirmed.

Updates on IQAC initiatives for the semester:

- Conduct a review of teaching techniques.
- BSc HS Final Exam Planning, Question Paper Development
- Examine the placement status of TY students
- Online activities to engage pupils in the current pandemic scenario.
- Online Research Methodology Faculty Development Programme.
- Admission policies and procedures for the following academic year.
- Competition for Innovation and Incubation submission.
- Updating and reviewing event files.
- Examine NSS activities.
- Students who have engaged in various internal activities are given certificates.
- To present, inventory review and requirement list.
- Report on Innovation and Incubation.
- Review of committee files and report for all committees.
- Examine the academic schedule and make plans for the upcoming semester.
- Review of internship report and discussion of internship difficulties
- Placement preparation for the current batch, interview schedule for students
- Examine the present feedback process from various stakeholders and its relevance for curriculum enrichment; current pass out students provide comments on curriculum and college.
- Create a new website for SCHMTT that is user and student friendly.
- Research paper and content writing development for faculty.

2. Exam department highlighted on examination:

- Result analysis report is prepared and submitted.
- Review on online submission and Concurrent evaluation
- Sample question paper and question bank for final examination.
- Mock Test to arrange for students
- Exam cell has no grievances as such

3. Library: Ms. Pooja Bhujbal Updated on library:

- New National and International journal Subscription .
- Review on purchases of e-books, journals, magazines, etc. and plan for next requirement.

4. Students activities


- Report submission for current semester activities.
- Alumni magazine "zest" to update with new alumni details.

Principal / Chairperson and IQAC coordinator thanked all members for attending the meeting and giving valuable inputs and their contribution.

There were no further item, the meeting ended with warm note.


Prof. Ulhas Chaudhari
IQAC Coordinator




Dr. Prof. Rohit O Sarin
Principal, IQAC Chairperson