



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		SURYADATTA COLLEGE OF HOSPITALITY MANAGEMENT AND TRAVEL TOURISM
• Name of the Head of the institution		Dr. Prof Shefali Joshi
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		02067901347
• Mobile No:		8956932408
• Registered e-mail		schmtt@suryadatta.edu.in
• Alternate e-mail		shefali.joshi@suryadatta.edu.in
• Address		Sr. No. 342, Bavdhan, Pune - 411021, Maharashtra, India
• City/Town		Pune
• State/UT		Maharashtra
• Pin Code		411021
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	Savitribai Phule Pune University				
• Name of the IQAC Coordinator	Mr. Ulhas Chaudhari				
• Phone No.	02037901300				
• Alternate phone No.	02037901300				
• Mobile	9823992778				
• IQAC e-mail address	schmtt@suryadatta.edu.in				
• Alternate e-mail address	ulhas.chaudhari@suryadatta.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.schmtt.org				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.schmtt.org/student-corner/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.27	2018	26/09/2018	25/09/2023
6.Date of Establishment of IQAC			23/09/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none">• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Academic and Administrative Audits, MoU with industry, FDP on CBCS, Mentor Mentee counselling, activitiesSeminar and Guest lectures. Innovative activities. View		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
MentorMentee counselling and activities	Mentees are allotted to each mentor for the students deveoment, counseling and prograssion	
Reaseach and Publications	To encourage and motivate research work and publication amongst teachers in the field of hOSPITALITY SECTOR	
Students development activities	Increase in the number of skill and self development activities for the students to make them competent for the Hospitality Industry	
Seminar and Guestlectures	As per university guidelines seminar is conducted and all students gotbenefited through seminar and guest lectures	

13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	01/01/2021
15. Multidisciplinary / interdisciplinary	
nil	
16. Academic bank of credits (ABC):	
nil	
17. Skill development:	
nil	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
nil	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
nil	
20. Distance education/online education:	
nil	

Extended Profile

1. Programme

1.1 **1**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 270

Number of students during the year

File Description	Documents
Data Template	View File

2.2 150

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 55

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 11

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 9

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	1
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	270
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	150
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	55
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	11
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	9
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1	9
Total number of Classrooms and Seminar halls	
4.2	111.01077
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	30
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SCHMTT has a well-defined planning and implementation process for the effective delivery of the curriculum framed by Savitribai Phule Pune University (SPPU), Pune, to which it is affiliated.

The institute follows the Choice Based Credit System (CBCS) as prescribed by SPPU. The college refers the Academic calendar received by SPPU at the beginning of the academic year, accordingly college prepares the academic calendar for every semester in accordance with the university academic schedule, which comprises the duration, internal assessments for theory and lab courses, flagship events such as Annual Day, Sports day, General Holidays, and disseminates it to the departments.

Academic calendar is displayed on notice board and posted on schmtt.org website for the students and staff references. College plans activity adhering to SPPU academic calendar and makes time table accordingly.

The Heads of Departments (HoD) then allocates the courses (theory and laboratories) to the faculty members by considering their specialization, and expertise besides their preference Time tables are shared with teachers and students at every semester and classes and practicals are conducted accordingly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.schmtt.org/student-corner/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the concerned official at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website, displayed on notice boards and is communicated to students through emails. It is updated and revised with respect to any changes suggested by the university. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence. Classes and Lab time-table - Time table Coordinator of each department prepares the time table as per the guidelines of affiliating university for the number of credit hours for each subject and the academic calendar prior to the start of the semester. Time-table is uploaded on the college portal (ERP) and displayed on notice boards of every department. Course files and Lecture Plan- After the allocation of subjects to faculty, course file of each subject is prepared consisting of detailed teaching plan. It also contains the assignments to be uploaded on every scheduled date of academic calendar. This course file is duly approved by the Head of the department.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.schmtt.org/student-corner/

1.1.3 - Teachers of the Institution participate

A. All of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

10

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

322

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

322

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability

About Environment and Sustainability related issues, the students get knowledge of Environmental studies in second year of their degree program.

- The college organized a Poster Competition, Save Water Day .
- The college conducted No Vehicle Day, Plastic Eradication, Paper Bag Making and Best from waste .
- NSS Units conducted Tree Plantation, Swaccha Bharat Abhiyan .

Gender Equity

The institute organized special programs on gender equality and

sensitization and a series of invited talks.

- Women Safety Programme- Camp to organise
- Guidance lecture for female students
- Programme on Women Empowerment
- Self-Defense training for girls students

The Internal Complaint Cell is involved in pPOSH

The following programmes are organized.

- One Day Workshop organized in collaboration on Prevention on sexual harassment of women at workplace.(POSH)
- Guest lectures were organized on Legal Provisions for Women and their Safety.

Human values

Beside the syllabus, the institution organized programmes to inculcate human values in students and staffs.

- Blood Donation Camp is regularly organized.
- NSS unit is very active and regularly arranged social and cultural activities in the college and adopted village

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

91

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.schmtt.org/aqar/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

120

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

38

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

All students have to attend a compulsory Orientation Programme at SCHMTT on admission to Hotel Management. Under this activity the Hospitality experts from the industry is invited for the guest lecture session who brief the students about the industry.

The wide range of continuous assessment components that include, Daily Home Assignments,

Class Assignments, Seminars and activites, Additional Assignments, Quizzes, Class Tests, projects, Internships, Viva-voce examinations and attendance, enable effective assessment of learning levels of students.

In addition, teacher-student interactions, reports of Class Committees and Proctorial meetings

help in identification of different levels of learners. Faculty members and various Committees

regularly review the academic progress and counsel students to improve their performance to

ensure their academic growth.

Special measures taken to support relatively slow learners are as follows.

- Organizing Extra Classes
- Remedial and Tutorial Classes are held to prepare them for remedial exams
- Organizing theme based activities and theme lunches
- Live demonstrations.
- Assistance from classmates and senior students is arranged
- Providing tutorial assignments
- Providing lectures uploaded on web and extra reading

material to improve basic

understanding of subject

- Encouraging them to study courses on developing soft skills to master understanding

of language

- Encouraging them to participate in various activities to develop social skills
- The Institute employs varied evaluations to test both Quality and Values.
- It has a continuous evaluation system with different types of assessments spread

throughout the semester. Assessment of values is also a continuous process with focus

- on discipline, conscience, dignity of labour, respect for religion and culture and

community participation.

- It implements well-defined models of evaluation with varied types of assessment to

effectively evaluate outcomes, both at the course and the program level. Figures below

show the models for theory and practical courses.

File Description	Documents
Link for additional Information	https://www.schmtt.org/student-corner/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
270	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing hospitality learning experiences the faculty members of Suryadatta college adopt many ways, for example, lecture method, interactive method, project and field work method, computer-assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional black-board presentation methods, especially in theory, most of the teachers use power point presentations and computer-based tools to present lecture. For, they use the lectures of you-tube to make learning interesting besides the conventional oral presenting methods. Some Student centric methods are given below:

Theme methods: The theme work stimulate student's interest on the subject and provide student an opportunities of freedom of thoughts and free exchange of different views in practical and situational topics in the subject. As per the requirement of syllabi, the theme work is done. For example, theme based practical, activity based practical and theme lunch and dinner are held to make interactive sessions.

Interactive methods The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs, etc. Class room discussion in various topics are done under features. Especially, NSS, Political science department and sociology department organize interactive methods many times in a year.

ICT Enabled Teaching: ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. The institution adopts modern pedagogy to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and students. Especially, practical based and operational subjects.

Experiential learning: Experimental/Laboratory method is used in

practical subjects to acquaint the students with the facts through direct experience individually. Students verify the facts and SoP's of the topic with the help of experiments. Especially, the department of Food production, F & B Service and Accommodation operations uses this method. Students take interest and learn things via experiential learning.

Student Seminars: The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience. Seminars are conducted mostly by guest lectures, the industry experts were invited and interaction between students and experts create interacting learning experience.

Summer Internship Program: The NSS Swachh Bharat Summer Internship is organized for NSS students. Only 50 student can participate in this program, where they learn about the importance of cleanliness. They do their job of 100 hours in the selected villages. No other academic Summer Internship Program is organized by the college except NSS.

Hospitality internship of 4 months are offered to students where students to go on the field for entire 4 month and work practically there and learn operational activities.

Group Learning Method: Group Learning method is now being adopted through whatsapp group. Student share their notes and study material through this method. Whatsapp group are made by the student or by the contract teacher. They share the information to each other.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.schmtt.org/student-corner/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In SCHMTT, the classrooms and labs are ICT enabled with projectors installed and the campus is enabled with high speed wifi connection. The faculty at SCHMTT use various ICT enabled tools to enhance the quality of teaching-learning like:

- Google classroom is used to manage and post course related information- learning material, quizzes , lab submissions and evaluations, assignments, etc.
- Virtual labs are used to conduct labs through simulations.
- The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process.
- The online learning environments are designed to train students in open problem-solving activity.
- Media lab facility is used to create video lectures and upload in appropriate platforms for students to use as extra learning resources.
- Lab manuals are mailed to students well in advance the experiment is performed.
- Online quizzes and polls are regularly conducted to record the feedback of the students.
- IIT staff as created individual mail id for all the staff and students to be used for creating multiple students accounts where faculty can check the individual practicals performed, assignments project and practical book submissions by students.
- To teach subjects in online mode, teachers have used various online tools like- Microsoft teams, Google meet, Google classroom, zoom, you tube live etc.
- In the pandemic teachers have done practical online. While cooking was going on in lab live camera were telecasted on the Google meet and students have learned various practicals virtually.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.schmtt.org/it-lab/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

64

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency initiatives at institute level at Suryadatta College of Hospitality Management and Travel Tourism for internal assessment:-

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 2-unit test and 1-terminal examinations.. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar.

According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, black-board presentation, power-point presentation, quiz on subject or by other method, which the subject teacher decides. The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register.

If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of unit test and quarterly test is shown to students for their observation. Some teachers analyses the solution and method of solving the paper in the class-rooms, especially in mathematics. Further, the test copy of one student is allowed to interchange for observation to other student, at the time of distribution of the answer-sheet in the class rooms.

The concerning subject teacher keeps the record of all internal exams, e.g., unit-test, quarterly exams and model exams. The mark of model examination is sent to the university, as it is a secret data. Its marks are not shown to students. The 10% internal mark of each paper in the model examination is sent. Similarly, the

black-board presentation or the power point presentation is done by students. A student has to present his answer among other students. This method releases shyness of a student and develop the self confidence in him. This method is very useful for personality development of student also.

After showing the answer sheet to students, the copy of the student is kept in the internal-examination section. One may observe the marks and copy in the same session. However, this mark's does not increase student's academic marks in the Annual examination. The student has to attend the internal examination compulsorily. Its marks are sent to the university to add in the semester mark-sheet. Marks are sent as per university exam pattern mentioned in syllabus.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.schmtt.org/wp-content/uploads/2022/07/2.5.1-Mechanism-of-internal-assessment-is-transparent-1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. The methodology adopted is as directed by the university.

- At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.
- The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.
- To ensure proper conduct of formative tests, one invigilators are assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date of examination.
- The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.
- The corrected answer papers of the students are distributed

to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are displayed on the department notice board and also sent to parents by post.

- The marks obtained by the students in internal assessment tests are uploaded on the university web portal along with their attendance.
 - Noting the values in observation and validating the theoretical aspects student must submit lab record regularly.
 - Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record.
 - For lab courses, the marks/grade scored by the student for each experiment is indicated in the observation/record. The independent learning, practical approach to the real-time applications is tested by viva voce for laboratory courses.
 - For the quality of the projects, the evaluation is done by project guide and external examiners.
-
- To ensure the transparency and curb the mal practices the university has introduced jumbling system and theory end examinations are conducted at a center other than the college.
 - The end examination for the laboratory and projects shall be conducted with internal and external examiner appointed from the other colleges as decided by the University.

Redressal of grievances at institute level:

- **Departmental Level:** The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.
- **College Level:** The Institute appoints a Senior Supervisor for smooth conduction of examinations of SCHMTT. If students are facing any problems, they are solved by the institution

Chief Examination Officer appointed by the university. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

- Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at SCHMTT examination section after forwarding such quires through the college examination section. Students are allowed to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to university if they are not satisfied with the university evaluation through college.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.schmtt.org/wp-content/uploads/2022/07/Examination-Grievances-Registration-form-1.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.
- The students are also made aware of the same through Tutorial meetings. Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level.
- The student outcomes are: Utilize interpersonal skills to

lead/manage first-level employees in a hospitality setting. Perform cost calculations and apply them to decision-making situations. Evaluate food safety and sanitation to maintain a safe and sanitary work environment.

P.O (1) Students in the Hospitality and Business sector will be able to gain knowledge, skills and experience which make them extremely employable in the hospitality industry and are able to apply their skills to careers in events, the airline industry, hotel and conference management, as well as in sales, marketing and business development.

P.O (2) The Program prepares students to enter the world of hospitality as leaders and managers with a strategic approach to business. Further, education and professional training gained in the field of Hospitality services enable the students to become entrepreneurs in the hospitality service as well.

P.S.O (Program Specific Outcomes): B. Sc. H.S. (Hospitality Studies)

The range of learning outcomes achieved by students in the program will vary according to their Award. As students progress towards their final levels of study, they will be expected to demonstrate an increasingly sophisticated level of understanding, analysis and evidence of the synthesis of theory and practice and are expected to be able to -

P.S.O. (1) Demonstrate an understanding of the functional areas of the Hotel and hospitality industry.

P.S.O. (2) Use the practical vocabularies of a variety of business disciplines in an appropriate manner.

P.S.O. (3) Hands on training in production and service developing basic skill sets for the industry.

P.S.O. (4) Handle issues from a variety of viewpoints

P.S.O. (5) Understand and evaluate theoretical frameworks

P.S.O. (6) Undertake a piece of appropriate independent research

P.S.O. (7) Identify appropriate practical strategies

P.S.O. (8) Develop capabilities in working with and managing others

P.S.O. (9) Construct, analyze and evaluate different forms of argument and present them in a logical and coherent manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.schmtt.org/naac/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainments of CO's are calculated by using university examination results. Attainment levels are finalized at college level and conveyed to IQAC through Internal Examination Committee.

Assessment methodology Direct Assessment methods

Internal Test

- Group activity
- Practical performance (Term work)
- Practical work book
- Student projects
- Assignments
- Semester Test
- End term Theory Result
- The score of this assessment is taken into account for evaluation CO's.

Indirect Assessment Methods

- Feedbacks
- Alumni survey
- Co-curricular activities
- Extracurricular activities

Internal Assessment Class Test - More frequently during semester
Unit Test - Each semester Prelim Test - Each semester Examinations
are conducted as per mark weightage for each chapter. Internal
tests are conducted per semester for the following purposes: To

ensure that students have achieved desired level of competencies at module level.

- To evaluate, whether corresponding COs are achieved or not.
- According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.schmtt.org/naac/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

50

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.schmtt.org/student-corner/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.schmtt.org/naac/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate

in social service activities leading to their overall development. The college runs effectively National Service Scheme and Suryadatta Food Bank. Through these units, the college undertakes various extension activities in the neighborhood community.

NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation through construction of Bandhara, Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental based activity , camp, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp, etc.

The college has organized Health checkup camp, cancer checkup camp, blood donation camp and food donation activity at Bavdhan for the local commune and villagers. College has coordinated with Bavdhan grampanchayat and has conducted these activities for the service to local commune

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	https://www.schmtt.org/student-corner/events-happenings/csr/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

153

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

81

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure - 'To establish a pedestal for the integral innovation, team spirit, originality and competence in the students, expose them to face the global challenges and become pioneers of Indian vision of modern society'. At the beginning of the academic year need-assessment for replacement / up-gradation / addition of the existing

infrastructure is carried out based on the suggestions from Heads of the departments, and system administrator after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also students' grievances.

Optimal deployment of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.

The optimal utilization is ensured through encouraging innovative teaching - learning practices.

The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, Campus Recruitment, Training classes, campus recruitment, meetings, seminars, conferences etc.,.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.schmtt.org/about-schmtt/infrastructure/v

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport is an integral part of the curriculum. Various sports facility is provided to the students within the campus. The college is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students.

Various sports competitions such as inter departmental, inter collegiate, Inter University, etc help in developing team spirit in students. Sports and games help the students to improve their interpersonal relationship in healthy manner. Talented students are honored with medals, trophies and certificates.

The philosophy of Schmtt is to support the best elements of competition, instruction and recreation by providing the opportunity for all students to participate and excel in a team setting. And it encourages the students to participate in inter and intra college sports and games. All necessary equipments are provided to student time to time. Numbers of tournaments & competitions are arranged by the college.

We have the broad vision for students all round personality. Our college Unified Sports was inspired by a simple principle: training and playing together is a quick path to friendship and understanding. Options abound for students to play like a Tiger whether it is through a college team or intramural program.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.schmtt.org/about-schmtt/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.schmtt.org/about-schmtt/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.86

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has central library building. Library has a huge collection of Text books, Reference books and others books with foreign, peer-reviewed journals and bound volumes of journals. The reading room is well furnished to accommodate 50 students at a time and provides conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack. The library has under closed circuit television (CCTV) surveillance Cameras.

Slim: The library has developed the database of its own collection through the library software. Library is semi- computerized with barcode-based issue-and return process, library provides more than 20000+ e-books and 100+ ejournals to students and faculty member. Internet and reprography facility with computer system. CD's, DVD, CD-ROM databases, barcode scanner, printer, audio-video are available in the library.

Library Automation: All the active book collection is update in the library software database and the online public access is available for students and faculty members. The issue and return of book have been activated in the library software

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.schmtt.org/wp-content/uploads/2022/07/4.2.1-Library-is-automated-using-Integrated-Library-Management-System-ILMS.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.97981

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 07 ICT classrooms, 02-and 01-digitally equipped conference hall. A well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab.

The college building and the library are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device.

Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating: Computer is formatted in regular basis.

Anti-virus is regularly installed in computer. All computer has anti-virus Wi-Fi connectivity is available as mentioned in 4.1.1, i.e., in Principal chamber, Office-room, IQAC room, various departments including library and laboratories.

CCTV is installed in every classroom

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.schmtt.org/about-schmtt/infrastructure/

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.99

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has Maintenance Committee that oversees the maintenance of buildings, classrooms and laboratories. The Maintenance committee is headed by the Administrative Officer who in turn monitors the work of the Supervisor at the next level. re.

Ø The Development Section maintains the infrastructure facilities. A dedicated team of electricians, plumbers, carpenters and other personnel provide round the clock service to departments.

Ø In every department one of the staff members is assigned to oversee the laboratories and equipment etc.

Ø He /She are responsible for safe and smooth maintenance of the equipment, and facilities.

Ø To maintain and upkeep the infrastructure campus facilities and equipments, following activities are taken by college.

- Prepares report related to the damage/lost material, repair work or additional material installed in the lab.
- Overall development of campus is done by campus discipline and cleanliness committee of the college.
- Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping
- College campus maintenance is monitored through regular inspection.
- Outsourcing is done for maintenance and repairing of IT
- The maintenance of the reading room and stock verification of library books is done regularly by library staff and places the order if any reviving needed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.schmtt.org/wp-content/uploads/2022/07/4.4.2-There-are-established-systems-and-procedures-for-maintaining.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

21

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

30

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://www.schmtt.org/student-corner/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
4	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
54	

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

50

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Following student committees/clubs are operational in the college to showcase the student's representation and engagement in various administrative, co-curricular and extracurricular activities:

Class Representatives: all classes have two students designated as class representatives. They are responsible for representing any issues related to academics/non-academics to concerned HoDs/Class teacher. Director interacts with class representatives' at-least once during the semester.

Cultural and Sports Committees: Students have strong representations in all cultural and sports committees. They help in organization and management of events. Major events include annual sports competition 'Suryostav' and Annual cultural event 'Suryadatta National Awards'.

Placement Committees: student members are important components in placement activities. Student members are being involved for coordinating the activities during placement drives at campus.

Social Events: student members are part of organizing committees for all the NSS activities at institute level. Some of these activities include village adaptation, winter Summer Camp, Swachha Bharat Abhiya, etc.

Academic and Administrative Committee: Students are actively participating in various college committees such as Placement, Social Activity, Women-Anti harassment commitee, examination committee, placement and internship committee, AQAR, College Development committee, Anti Ragging Committee, etc.

File Description	Documents
Paste link for additional information	https://www.schmtt.org/student-corner/events-happenings/extra-curricular/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an college level Alumni data collection and alumni registration. Institute takes Alumni Feedback to improve the functioning and services of the organization. Convocation cum Alumni meet is organized in the institute to network and collaborate with the Alumni. Our alumni association works as partners to bridge the gap between the industry and academics. Alumni also support in placement and continue to bring a good name to the organization. The college also has an online group known as AlmaShine, where alumni of the institute stay connected with the institute.

Alumni do visit college on regular basis and share experience with student, many of the students contribute in-term of taking guest lecture classes, demonstration. Alumni do contribute in providing internship and placement to present students which gives better platform for the current students.

File Description	Documents
Paste link for additional information	https://www.schmtt.org/our-placements/alumni-success-stories/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college aims at giving a dynamic and resilient education, intended to effect a transformation in attitudes, abilities and skills of the students leading to self development and consequently resulting in community and National Development. It also aims to lead higher education towards inclusive excellence through institutional transformation and to deepen and extend knowledge about the formation and utilization of human capabilities.

Suryadatta's SCHMTT strives to enhance the commitment of faculty and staff to the centrality of diversity, social justice, and democratic citizenship and equip our students with the hospitality skills necessary to respond to the opportunities and challenges associated with ever-changing societal demographics. Through a diverse living environment, where students live with people who are studying different topics, come from different walks of life and have evolving identities, intellectual transformation is deepened and conditions for social transformation are created through a caring, supportive climate throughout the College.

File Description	Documents
Paste link for additional information	https://www.schmtt.org/about-schmtt/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Suryadatta Education Foundation's SCHMTT (Hotel Management college) promotes participative management. Ideas pertaining to

academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College.

Objectives:

- To bring together contributions from all stake holders of Hospitality eternity, industry, alumni and students
- To advance hospitality best practices and industry connect.

Approval from Management:

Normally all the major decisions are taken by the Management of Suryadatta Education Foundation. The Principal formally put this proposal in the monthly meeting which was readily sanctioned.

Collaboration with external agency:

Organizing such activity is a herculean task and was impossible without seeking assistance from an external agency.

Accordingly, the chairperson of Suryadatta Education Foundation's was formally contacted and an MoU was duly signed and was executed.

Budgetary Provision:

A budgetary provision was submitted to the Management for approval.

Operational Practices: Principal of the institute is authorized to take decision and actions pertaining to daily operations such as :

- Admission
- Preparing Academic Calendar
- University Compliances And Submission
- Preparing Time Table
- Arranging Visit, Demos And Workshop
- Planning Budget
- Income And Expenditure
- Examination
- Preparation Of Results

File Description	Documents
Paste link for additional information	https://www.schmtt.org/agar/#1658727286908-366877ee-cbea
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the past 10 years the college has shown tremendous growth. I
Strategic Plan

- Planned to introduce job oriented courses
- Offering certificate and diploma courses through various excellence - 21 value add on certificate courses introduced and offered to all the students for competitive skill development in hospitality.
- Extension activities were carried out through NSS
- B.Sc (Hospitality Studies) was introduced in 2004 since then good growth in intake is achieved.
- Staff Development Programmes were conducted to enhance the skill and knowledge of the teaching and non-teaching staff
- More students from the socially deprived society were admitted with nominal fee, merit scholarship, students with merit based scholarship is offered.
- To identify and train the youth from rural areas in sports activities in the second campus
- To Improve the employability skills of the students
- Initiated many innovative activities, attempt to world records, them events and gala event.
- To encourage the students participating in co-curricular/ extracurricular activities
- To encourage the Faculty for Paper publishing & UGC approved national and international journal Publishing.
- Efficient Teaching erudition procedure
- Escalating Placements
- Proper Discipline
- Women/Student/Faculty Grievanc
- Institute - Industry Interaction
- Alumni Interaction and Outreach activities

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.schmtt.org/aqar/#1658727286908-366877ee-cbea
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The key components of organizational structure of the college are Governing Body (SCHMTT President and managing council), SCHMTT Principal, Head of the Departments, Teaching staff, Non-teaching staff and Support cells / Departments. It reviews the institutional strategic plan which in turn sets the academic aims and objectives of the institution and identifies the financial and recruitment strategies. The organizational structure lends itself to sustaining institutional capacity and educational effectiveness through the involvement of external members in various Committees/ Boards. Various stakeholders of the institute are members of different committees constituted by the institution. The decision-making procedures are made at appropriate levels in the organizational hierarchy.

SCHMTT strictly follows the service rules according to the UGC norms. It is displayed on the college website too. Recruitment process is carried out according to the norms of the University, a body comprising of university representative, management representative, Principal, external subject experts decides the worthiness of the candidates by his/her performance in the interview according to the parameters specified by UoM.

File Description	Documents
Paste link for additional information	https://www.schmtt.org/agar/#1658727286908-366877ee-cbea
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

We as an Institution have evolved an excellent work culture of respecting each other and thus creating an ambience congenial for academic and personal growth. We believe that when the staff grows the Institution also grows.

For the non teaching staff, the institution has organized personality development programmes, training on equipment, preparation of reagents, cleaning and maintenance of glassware, equipment etc, to achieve the desired standards. The non teaching staff has been motivated to undergo for demonstration programmes to handle the equipment as per SOP.

Along with these, the institution provides welfare measures like:

- Incentives to teaching staff on the basis of their

performance.

- Staff's pursuing higher studies are allowed to avail study leave for carrying out their examinations.

The institution has established a professional development allowance for a variety of academic activities.

For the non teaching staff, the institution has organized personality development programmes.

Along with these, the institution provides welfare measures like:

- Incentives to teaching staff on the basis of their performance.
- Staff's pursuing higher studies are allowed to avail study leave for carrying out their examinations.

Along with these, the institution provides welfare measures like:

- Incentives to teaching staff on the basis of their performance.

File Description	Documents
Paste link for additional information	https://www.schmtt.org/aqar/#1658727286908-366877ee-cbea
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

12

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Government Suryadatta has a systematic performance appraisal system for its teaching and non-teaching staff.

Teaching Staff: Academic Performance Indicator (API): The faculty members are asked to fill the Academic Performance Indicator (API) format at the end of the academic year.

The proforma designed by the UGC are used in this regard. Teaching staff first opt their API scores are, and then the principal will finalize the scores based upon the documental evidences submitted by the teachers. Based on API scores the faculty was encouraged to take up more initiatives in their respective areas.

This team will assess the performance of each department. An exit meeting is also held in which the staff are intimated about their shortfalls/gap if any and advised to improve further. Principal has to submit action taken report on the remarks pointed out the academic audit team to the office of the SEF.

Student feedback: At the end of every year students feedback is taken to assess the performance of the faculty..

Performance Appraisal for Non teaching Staff: The Principal directly monitors the non-teaching staff and regularly conducts meetings to take supervise the administrative and financial aspects.

File Description	Documents
Paste link for additional information	https://www.schmtt.org/agar/#1658727286908-366877ee-cbea
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Suryadatta's SCHMTT has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

1. Before the commencement of every financial year, principal/HOD submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
2. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
3. The expenses will be monitored by the accounts department as per the budget allocated by the management.

Process of the internal audit:

All vouchers are audited by an internal financial committee on half yearly basis.

external audit:

The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review.

File Description	Documents
Paste link for additional information	https://www.schmtt.org/aqar/#1658727286908-366877ee-cbea
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.

- Mobilization of Funds, the student Tuition fee is the major source of income for the institute.
- The management provides need-based loans to individual colleges.
- Various government and non-government agencies sponsor events like seminars and workshops.
- Alumni contribute to the institute by raising funds to purchase items like water coolers, wall clocks, etc.

- Sponsorships are sought from individuals and corporate for cultural events and fests.

Utilization of Funds

- A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses
- The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.
- The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.
- Budget.

File Description	Documents
Paste link for additional information	https://www.schmtt.org/aqar/#1658727286908-366877ee-cbea
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Suryadatta Education Foundation's Hotel Management - SCHMTT section attempts to chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning.

The IQAC at SCHMTT was constituted on 12th May, 2017. Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
- 2.

The Institute IQAC regularly meets every three months.

The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

1. Annual Quality Assurance Report (AQAR)
2. Self-Study Reports of various accreditation bodies (ISO 9001, UGC, NAAC,)
3. Performance Based Appraisal System (PBAS)
4. Stakeholder's feedback
5. Process Performance & Conformity
6. Action Taken Reports

The two examples of practices institutionalized as a result of IQAC initiatives are as follows:

1. The Institute IQAC planned, organized and executed the necessary steps that included the preparation of detailed quality manuals, identification of key performance indicators and mapping the various processes across the entire functioning of the Institute, which finally

File Description	Documents
Paste link for additional information	https://www.schmtt.org/iqac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Since the internal quality assurance cell (IQAC) established its focus on improvement of quality is being done by various methods.

1. Academic review in beginning of the session- There are 4 main meeting of academics is organized in a session. First- at the beginning of the session, second- before annual examination and third, at last of the session. In this meeting the internal examination committee, HoDs of the departments, and college faculty meets.

1. IQAC prepares a tabulated result analysis. In the formal

meeting of IQAC, the review of Examinations Result is done. This is also called the academic audit. Here the Result analysis is prepared and tabulated.

2. Use of ICT in teaching and learning: The IQAC motivates the HoD's to use the ICT. The HoD give the message, notices and study material to students. For these purpose, many HoDs has created whatsapp group. For students. The educational use of social-media has also been utilized to establish communication with the students and peers.
3. Use of Online portal for Teaching: Online mode where smoothly operated during pendamic by using various plat forms such as google classroom, google meet, zoom, ect. College has conducted practicals online to keep connected with operational practices.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

SCHMTT has been adhering to the idea of gender equality by giving equal consideration to the girl students with respect to their identity and personality to be expressed on equal footing. Our college is committed to educating and following the idea of gender sensitization among the students as their prime duty and part of constitutional obligation. Successive governments have taken a lot of initiatives by implementing welfare schemes to ensure gender sensitization in the field of Higher Education by providing free education to the girl students.

Anti-sexual harassment cell has been taking special care about the girl students and trying to support in terms of instilling confidence among them while they face any types of problems within the campus or outside the campus.

In addition to this our N.S.S unit has been engaging the students in various activities to imbibe qualities of leadership, social service, responsible and awakened citizenship to cherish the values of equality, social justice and tolerance.

Suryadatta has recognized various female around the nation and awarded for their outstanding work in their field. College celebrates women day on large scale and

File Description	Documents
Annual gender sensitization action plan	https://www.schmtt.org/wp-content/uploads/2022/07/7.1.1-Annual-gender-sensitization-action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.schmtt.org/about-schmtt/infrastructure/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning.

The following wastes are being disposed by the college:

Solid Waste Management - College has a place on its campus where the solid wastes materials are disposed. The waste is divided in non recyclable and recyclable waste and it is handed over to the Municipal van for the further processing.

Liquid Waste Management- The waste water is carried out through the pipeline. This system is made by the Public Welfare Department of the state government. Biomedical Waste Management- There is no biomedical waste management system in the college.

E-waste Management- All the e-waste is collected and every year

the e-waste is handed to to the assigned vendor. Some of the decorative models are made in college as a part of show peice from the e-waste produce in college, though there is very less amount of e-waste produced every year.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.schmtt.org/wp-content/uploads/2022/07/7.1.3-Describe-the-facilities-in-the-Institution.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College always encourages the students to organise and participate in different programmes organised by college, inter-college, university and other Government or nongovernment organization to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri.

The institution organizes 5 days Youth and Cultural festival in campus. NSS Units of our college participate in various programmes related to social issues organized by other colleges, it is a four-credit course that provides an opportunity for the students to work on social issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institute organizes various programs from time to time for the promotion of Constitutional values, rights, duties, and responsibilities of citizens. The Institute designs various activities to create awareness about the national identity and symbols. Moreover, these are aimed to familiarize its stakeholders about Fundamental Duties and Rights.

SCHMTT celebrates Independence Day on the 15th of August every year in its campus. The day marks the importance of freedom, on this day, Flag hoisting ceremony is organized followed by recitation of the National Anthem.

Every year on 26th January, SCHMTT celebrates Republic Day in campus with great gratification to honour the date on which the constitution of India came into effect. This day highlights the importance of constitution. All stakeholders of SCHMTT take an oath on this day to ensure that constitutional values and rights are preserved for the betterment of the country.

SCHMTT organizes several programs that are aimed at the promotion of various constitutional rights, duties, and responsibilities of citizens. SCHMTT organizes a Blood Donation Camp every year. Many teachers and students donate blood to ensure that precious lives are saved. SCHMTT also celebrates Women Day to mark the achievements of women throughout the history. Similarly,

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>International Yoga Day International Yoga day was celebrated in our college on 21st June. All staff members and students of our college performed various types of yoga. Students were introduced about certain points that have to be kept in mind during the yoga. Students present in this program expressed their experience after practicing yoga.</p> <p>International Women's Day</p> <p>International Women's day was celebrated in the college on 8th March. This day was celebrated under supervision of women cell of the college. The day aimed to help nations worldwide eliminate discrimination against women. The day also celebrate the inspiring role of women around world to secure human rights and build more equitable societies.</p> <p>World Tourism Day UNWTO celebrated the first World Tourism Day as an international observance on September 27, 1980. The purpose of</p>

World Tourism Day is to raise awareness on the important of tourism in affecting the social, cultural, political and economic values of international community Tourism is a major source of employment because of its labour-intensive nature and the significant multiplier effect on employment in related sectors. It is estimated that one job in the core tourism sector creates about one-and-a-half additional or indirect jobs in the tourism-related economy.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice "Students Holistic development (Physical Mental Development) practices."

The objectives are 1. To produce Professionals with Holistic approach to develop students physical and mental ability and capability. 2. To develop levels inner strength.

3. Ensure balance between professional approach, welfare of students and overall mental and physical development.

3. The Context What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice.

5. Evidence of Success Provide evidence of success such as performance against targets and benchmarks, review results.

Students thinking and decision making ability - students have actively taken part in various activity and shown great interest

has they have realized the benefits.

6. Problems Encountered and Resources Required Please identify the problems encountered and resources required to implement the practice.

2. Best Practice "Theme Lunch - A approach to operational practices"

2 Objectives of the practice: 1. Customized and student specific development of skills 2. Operational development of domain: knowledge, on field skills and leadership and taking responsibility. 3. Provide employable human capital to the industry.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Various Innovative Learning Spaces are well established in the college to create and maintain the Innovative Learning Environment. Various Innovative Learning Spaces Kitchen, Restaurant, Guest Rooms, Libraries, Staffrooms, Gymnasiums, Yoga Rooms, Music Rooms, etc. Various Strategies Used for Innovative Learning are as follows:

- Crossover Learning through informal settings.
- Project works related to Travel and Tourism, Accommodation, Food Production and Food Beverage Service.
- College takes students for various Field trips and educational tours such as Hotels, Laundry. Bakery, Industrial Canteen, Retail Shops, Breweries, Wineries, etc. These kinds of real life exposures trigger their interest and inspire students to give them complete learning

experience.

- Learning through Group discussion and debates. Teachers ignite significant conversation in classrooms by motivating students to ask openend questions and case studies.
- On the Job Learning Students learn various skills when they undergo on the job training. Out Door Catering also gives them fist hand experience on handling various situations and grooms them for Hospitality Industry.
- Adaptive Teaching The Savitribai Phule Pune University syllabus is reviewed periodically so as to help the students cope with the current changing trends in the industry. In the College various teaching methodologies are used considering difference in learning abilities of students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

a) Increase in student's intake

b) Emphasize on experiential learning and introduce more skill-based courses.

c) Activities under Incubation and Innovation.

d) Increase the number of publications in International Research journals with high Impact actor.

e) Maintain infrastructural facilities in excellent condition.

f) Encourage Staff to undertake more Major/Minor research projects under UGC /BCUD/DBT/DST/ICMR/ISRO

g) Maintaining the high standards of assessment and accountability that meet the needs of the stakeholders.